



ST. FRANCIS DE SALES  
CATHOLIC SCHOOL

### **SFDS SUNSHINE FUND**

The Sunshine Fund is a pool of donated volunteer hours, intended to be re-gifted to those families in need of extra help. The Fund is generated from hours provided by school families in the applicable school year, so we encourage all families to continue tracking and reporting their hours, even if they have already met the minimum requirement for that year. All hours a family earns over the minimum 30 hours will automatically go into the Fund.

If you are a school family who finds yourself in need of extra help, you may submit an application for review by the SFdS Home and School Association (HSA). For instance, if you have been affected by a family illness; change or loss of a job; financial hardship; extraordinary circumstances unforeseen by family at outset of the school year; or other hardships.

The deadline to apply assistance from the Sunshine Fund is June 1<sup>st</sup> of the applicable school year. Applications can be found on the HSA [Webpage](#). All requests will remain private and confidential. Applications are evaluated on a case by case basis by the review panel designated by the HSA, consisting of HSA officers and/or school administrators. Final decisions will be made and communicated to applicants, by the HSA no later than June 15<sup>th</sup>. If your application is denied, you may request a second review by the entire HSA Board, by emailing the HSA President at

[hsapresident@sfdscs.org](mailto:hsapresident@sfdscs.org).

The HSA will work with all applicants to evaluate alternative ways in which applicants may be able to complete at least a portion of the required hours. Suggestions for at home volunteer ideas may be offered prior to Sunshine Fund hours being approved.

If you have any further questions or concerns, you may contact the HSA Volunteer Coordinator at [volunteerco@sfdscs.org](mailto:volunteerco@sfdscs.org).