



SAINT FRANCIS DE SALES CATHOLIC SCHOOL
500 Camden Avenue, Salisbury, MD 21801
410-749-9907 FAX 410-749-9507

2020-2021 Tuition Contract for Grades K through 5

Name of Student(s) _____
(PLEASE PRINT)

Name of Parent(s) (if different)

Name of Person(s) Responsible for tuition (if different)

Address _____

City, State, Zip _____

Phone (_____) _____ Cell Phone #1 (_____) _____

Cell Phone #2 (_____) _____

E-Mail Address _____

ALL FAMILIES MUST CHOOSE ONE OF THE FOLLOWING PAYMENT PLANS. THERE WILL BE NO EXCEPTIONS. PLEASE CHECK ONE OF THE FOLLOWING TUITION PAYMENT PLANS:

Criteria for Parishioner Rate

To receive the parish tuition rate, all families must be officially registered with the parish, be active and use the parish envelopes with a weekly offering of at least \$10.00.

_____ *I agree and understand the Criteria for Parishioner Rate*
initial here

Families using the monthly, two, or three payment plans must pay an annual service charge of \$35.00 which will be automatically withdrawn when the F.A.C.T.S. agreement is processed. Families choosing the F.A.C.T.S. payment plan must go to the school's website and click on the F.A.C.T.S. icon to sign up for F.A.C.T.S. Monthly, Two, or Three Payments. These payment dates can be adjusted once initial sign up is complete. Please contact the business office if requesting weekly, 15th & 30th or every other week payment plan.

**** The Following options below require registration with F.A.C.T.S Auto withdrawal.****

Option 1---Annual Payment

(DUE ON OR BEFORE MAY 1) Please pay directly to the Business Office.

Families who encounter financial difficulty (that would delay payment) must contact the Parish Business Office.

_____Registered, active, supporting parishioner	_____ \$ 6,973.00 - one student
	_____ \$13,466.00 - two students
	_____ \$19,419.00 - three students
	_____ \$24,892.00 - four students

_____Non-parishioner	_____ \$ 7,473.00 - one student
	_____ \$14,446.00 - two students
	_____ \$20,919.00 - three students
	_____ \$26,892.00 - four students

Option 2---Monthly Payment - F.A.C.T.S. Automatic Withdrawal

(All monthly contracts will run for 11 months from MAY through MARCH)

Families who encounter financial difficulty (that would delay payment) must contact the Parish Business Office.

_____Registered, active, supporting parishioner	_____ \$ 633.91 - one student
	_____ \$1,224.18 - two students
	_____ \$1,765.36 - three students
	_____ \$2,262.91 - four students

_____Non-parishioner	_____ \$ 679.36 - one student
	_____ \$1,313.27 - two students
	_____ \$1,901.73 - three students
	_____ \$2,444.73 - four students

Option 3---Two Payments - F.A.C.T.S. Automatic Withdrawal
(DUE ON OR BEFORE MAY 1 AND SEPTEMBER 1)

Families who encounter financial difficulty (that would delay payment) must contact the Parish Business Office.

_____Registered, active, supporting parishioner	_____ \$ 3,486.50 - one student
	_____ \$ 6,733.00 - two students
	_____ \$ 9,709.50 - three students
	_____ \$12,446.00 - four students

_____Non-parishioner	_____ \$ 3,736.50 - per student
	_____ \$ 7,223.00 - two students
	_____ \$10,459.50 - three students
	_____ \$13,446.00 - four students

Option 4---Three Payments - F.A.C.T.S. Automatic Withdrawal
(DUE ON OR BEFORE MAY 1, SEPTEMBER 1 AND JANUARY 1)

Families who encounter financial difficulty (that would delay payment) must contact the Parish Business Office.

_____Registered, active, supporting parishioner	_____ \$2,324.33 - one student
	_____ \$4,488.67 - two students
	_____ \$6,473.00 - three students
	_____ \$8,297.33 - four students

_____Non-parishioner	_____ \$2,491.00 - one student
	_____ \$4,815.33 - two students
	_____ \$6,973.00 - three students
	_____ \$8,964.00 - four students

Additional Fees

Credit Card

If you wish to use your credit card for any of the Options 1, 2, 3, or 4, you must contact F.A.C.T.S. to make arrangements. **An additional 3.5% fee will be charged for this service.** These payments will be processed through our F.A.C.T.S. payment processing company, not the business office.

Registration/Re-enrollment Fee

During this time of Thanksgiving, we would like to show our gratitude for your loyalty to St. Francis de Sales School by offering you a discounted enrollment fee if you re-register within the following time frame:

- \$50/child and \$100/family that registers before January 31, 2020
- \$200/child and \$400/family that registers after January 31, 2020

All families must pay the registration fee in order for your contract to be considered valid. **This is a non-refundable fee.**

Service Hours/Fee

All families must volunteer a minimum of 30 hours at parish or school events including classroom & lunch room duties **OR** pay a \$450.00 service fee. Service hours are calculated from July 1st to June 30th. If your total volunteer hours fall short of the required 30 hours, the service fee will be adjusted accordingly.

_____ I agree and understand the Service Hours/Fee
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Fund Raising Events

All families are required to take an active and supportive role in the fund-raising events sponsored by the school.

Financial Assistance (Grant and Aid)

St. Francis de Sales Catholic School and the Diocese of Wilmington offers limited forms of financial assistance. Families needing assistance must apply each year at www.factstuitionaid.com. If there is difficulty in completing the process, please contact the business office for assistance. These forms must have been completely filled out and all paperwork sent to F.A.C.T.S. by **March 13, 2020**. These forms must be filled out in order to be considered for any financial aid. Only those who have signed a contract and paid the re-enrollment fee will be considered for assistance both from the Diocese of Wilmington as well as St. Francis de Sales.

_____ **I will be applying for tuition assistance for the 2020-2021 school year.**
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Other

All checks are made **payable to: St. Francis de Sales Catholic School**. All fees must be current within each trimester. A family who is having unexpected financial difficulties needs to inform the principal immediately and contact the parish business office to discuss other payment arrangements. There will be a \$30.00 fee for any returned checks.

PLEASE READ CAREFULLY

Once a student is registered in our school, you have entered into an agreement and commitment to pay tuition for the entire year. The size of the staff, amount of materials and books, and yearly school budget are based upon this commitment which was made at the time of registration/re-enrollment. Tuition paid is non-refundable and paying tuition for the entire year is the obligation of the family. If applying for financial assistance, this contract will be null & void if assistance is not received.

An account is considered delinquent if not paid within 10 business days of the due date. A late payment fee of 1.5% per month, or fraction of a month, will be charged on a delinquent account. Whenever a tuition or fee account becomes past due for a period of 60 days from its due date then, unless the School shall obtain adequate security acceptable to the School for such account within that 60-day period, the student will be withheld from classes until the delinquency is cured. If the delinquency is not cured within an additional 30 day period, the student will be dismissed. In all events the first tuition installment payment must be paid on or before the first day of school or the student's place will not be reserved. The student will not be enrolled in classes. Any adjustments to this policy must be authorized by the Principal and the Business Manager.

Transcripts will be held for students until all unpaid tuition and fees are received.

The School is entitled to be reimbursed for any attorney's fees and costs incurred in the collection of any unpaid balance.

Registration packets for the 2020-2021 school year will not be given to any families who have not met their financial obligation for the current school year in Tuition, After Care or Lunch Accounts.

I agree to make tuition payments for the 2020-2021 school year according to the plan which I checked. I also agree to pay the other financial obligations according to this contract. This document, when signed, is a binding contract under Maryland law.

Print name of parent or legal guardian DATE

Print name of parent or legal guardian DATE

Signature of parent or legal guardian DATE

Signature of parent or legal guardian DATE

OFFICE COPY