

SAINT FRANCIS DE SALES CATHOLIC SCHOOL  
500 Camden Avenue, Salisbury, MD 21801  
410-749-9907 FAX 410-749-9507

2018-2019 Pre-School Tuition Contract  
NEW FAMILY

Name of Student(s) \_\_\_\_\_  
(PLEASE PRINT)

Name of Parents \_\_\_\_\_

Name of Person Responsible for tuition (if different) \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ Cell Phone(s): \_\_\_\_\_

E-Mail \_\_\_\_\_

**ALL FAMILIES MUST CHOOSE ONE OF THE FOLLOWING PAYMENT PLANS. THERE WILL BE NO EXCEPTIONS. PLEASE CHECK ONE OF THE FOLLOWING TUITION PAYMENT PLANS:**

**Option 1---Monthly Payment (F.A.C.T.S. Automatic Withdrawal)**

**(All monthly contracts will run for 11 months from June through April.)**

**If you prefer to keep your payment lower, please make the July payment directly to the Business Office on or before May 15.**

\_\_\_\_\_ \$431.57- one student-Full Day

**(Families using the monthly payment plan must pay an annual service charge of \$41.00 which will be automatically withdrawn when the F.A.C.T.S. agreement is processed. New families choosing the F.A.C.T.S. payment plan must go to the school's website and click on the FACTS icon to sign up for FACTS Monthly Payments. These payment dates can be adjusted once initial signup is complete. Please contact the business office if requesting weekly/15<sup>th</sup> & 30<sup>th</sup> or every other week payment plan.**

**Option 2---Annual Payment (DUE ON OR BEFORE JUNE 1) Please pay directly to the Business Office. Families who encounter financial difficulty (that would delay payment) must contact the Parish Business Office.**

\_\_\_\_\_ \$4,747.00 - one student - Full Day

**Option 3---Two Payments (DUE ON OR BEFORE JUNE 1 AND OCTOBER 1) Please pay directly to the Business Office. Families who encounter financial difficulty (that would delay payment) must contact the Parish Business Office.**

\_\_\_\_\_ \$2,373.50 - one student - Full Day

**Option 4---Three Payments (DUE ON OR BEFORE JUNE 1, OCTOBER 1 AND FEBRUARY 1) Please pay directly to the Business Office. Families who encounter financial difficulty (that would delay payment) must contact the Parish Business Office.**

\_\_\_\_\_ \$1,582.33 - one student - Full Day

#### **Credit Card**

If you wish to use your credit card for any of the Options 1, 2, 3, or 4, you must contact the business office at 410-742-8781 for further information. **An additional 3.5% fee will be charged for this service.** These payments will be processed through our **FACTS** payment processing company, not the business office.

**Registration for new families will be as follows.**

- \$50/child and \$100 Family

All families must pay the registration fee in order for your contract to be considered valid. **This is a non-refundable fee**

#### **Service Hours/Fee**

All families must volunteer a minimum of 30 hours at parish or school events including classroom & lunch room duties **OR** pay a \$300.00 service fee. Service hours are calculated from July 1<sup>st</sup> to June 30<sup>th</sup>. If your total volunteer hours fall short of the required 30 hours, the service fee will be adjusted accordingly.

#### **Fund Raising Events**

All families are required to take an active and supportive role in the fund raising events sponsored by the school.

#### **Other**

All checks are made **payable to: St. Francis de Sales Catholic School**. All fees must be current within each trimester. A family who is having unexpected financial difficulties needs to inform the principal



**OFFICE COPY**