



ST. FRANCIS de SALES  
CATHOLIC SCHOOL

## Summer Childcare

June 1, 2020

Dear Parents,

St. Francis de Sales Catholic School is offering a Summer Childcare Program. This is certified by the State of Maryland Office of Childcare. Additionally, we are approved for essential employee childcare. As such, we are required to conform and enforce all State and CDC guidelines for health and safety. Due to these strict regulation, enrollment for the summer childcare has limits for the teachers to student ratio. Each participating student must submit a Maryland State Health Inventory. Students who were previously enrolled in our before/aftercare programs already have this on file.

The weekly cost for this service is \$190.00 per child. Our hours of operation are 7:30 a.m. to 5:30 p.m. Payment is due on Monday before the week of attendance. Parents must reserve space for next week by Thursday. Children are required to bring their own morning snack and lunch each day. These are to be packed in a disposable paper or plastic bag. Backpacks should be made of a wipeable material.

Arrival procedures are dictated by the Maryland Office of Childcare. Parents must remain outside. Students' temperatures are taken each morning. Parents will submit to a questionnaire which will screen the student's health. A school representative will bring each child to their designated class.

Each family must provide the following:

- Childcare Registration and Contract
- Emergency Contact Form
- MD State Health Inventory

Sincerely,

Debra Traum  
Principal

500 Camden Avenue  
Salisbury, MD 21801  
Phone 410-749-9907  
[www.stfrancisdesales.net](http://www.stfrancisdesales.net)



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**Childcare Registration and Contract**

Parent's Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Name(s) and Grade Level of Children Attending: Accepting children ages 3-13  
(Please note all 3 year olds **must** be completely potty trained.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please check all that apply:

My child will attend...

- 7:30-8:30
- 8:30-4:00
- 4:00-5:30
- 5 Days
- Other \_\_\_\_\_

\*I understand that the weekly rate will not change if my child attends less days per week.

\*Due to CDC regulations – there are no drop-ins.

\*No fee will be charged for days a student will be turned away by facility due to illness.

\*Parents must reserve space on Thursday for the following week.

\*Priority for the program will be given to those families who are registered for the 2020-2021 school year.



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**EMERGENCY CONTACTS FORM**

Father's Work Phone: \_\_\_\_\_

Father's Cell Phone: \_\_\_\_\_

Mother's Work Phone: \_\_\_\_\_

Mother's Cell Phone: \_\_\_\_\_

**OTHER PERSONS AUTHORIZED TO PICK UP CHILD(REN) – PHOTO ID REQUIRED**

Name: \_\_\_\_\_

Relationship to child: \_\_\_\_\_

Name: \_\_\_\_\_

Relationship to child: \_\_\_\_\_

Forms that are required by both SFdS and the Maryland Department of Education – Office of Childcare are available on our website under the Aftercare Services tab. This includes the required Health Inventory per the State of Maryland – Office of Childcare. It is **IMPERATIVE** that the forms are updated and signed by Parents or Guardian and the Doctor. The coordinator of the program needs to have a copy on file before any children may attend. Thank you in advance for your prompt attention to this request!

Principal: Mrs. Debra Traum

Coordinator: Jane Whittaker

Parent or Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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