

ALL FAMILIES MUST CHOOSE ONE OF THE FOLLOWING PAYMENT PLANS. THERE WILL BE NO EXCEPTIONS. PLEASE CHECK ONE OF THE FOLLOWING TUITION PAYMENT PLANS:

Families using the monthly, two, or three payment plans must pay an annual service charge of \$35.00 which will be automatically withdrawn when the F.A.C.T.S. agreement is processed. New families choosing the F.A.C.T.S. payment plan must go to the school's website and click on the F.A.C.T.S. icon to sign up for F.A.C.T.S. Monthly, Two, or Three Payments. These payment dates can be adjusted once initial sign-up is complete. Please contact the business office if requesting weekly, 15th & 30th or every other week payment plan.

Option 1---Annual Payment

(DUE ON OR BEFORE JUNE 1) Please pay directly to the Parish Business Office.

Families who encounter financial difficulty (that would delay payment) must contact the Parish Business Office.

_____ \$5,190.00 - one student - Full Day

**** The following options below require registration with F.A.C.T.S. Auto withdrawal ****

Option 2---Monthly Payment - F.A.C.T.S. Automatic Withdrawal

(All monthly contracts will run for 11 months from JUNE through APRIL.)

Families who encounter financial difficulty (that would delay payment) must contact the Parish Business Office.

_____ \$471.82- one student-Full Day

Option 3---Two Payments - F.A.C.T.S. Automatic Withdrawal

(DUE ON OR BEFORE JUNE 1 AND NOVEMBER 1)

Families who encounter financial difficulty (that would delay payment) must contact the Parish Business Office.

_____ \$2,595.00 - one student - Full Day

Option 4---Three Payments - F.A.C.T.S. Automatic Withdrawal

(DUE ON OR BEFORE JUNE 1, NOVEMBER 1, AND MARCH 1)

Families who encounter financial difficulty (that would delay payment) must contact the Parish Business Office.

_____ \$1,730.00 - one student - Full Day

Option 5---Weekly Payments - F.A.C.T.S. Automatic Withdrawal

(All weekly contracts will run for 39 weeks from September 10th through June 10th.)

Families who encounter financial difficulty (that would delay payment) must contact the Parish Business Office.

_____ \$133.08 - one student - Full Day

Additional Fees

Credit Card

If you wish to use your credit card for any of the Options 1, 2, 3, 4 or 5, you must go directly through F.A.C.T.S. **An additional 3.5% fee will be charged for this service.** These payments will be processed through our F.A.C.T.S. payment processing company, not the business office.

New Families: Registration for new families will be as follows.

- \$100/child and \$200/Family

Current Families: We would like to show our gratitude for your loyalty to St. Francis de Sales School by offering you a discounted enrollment fee if you re- register within the following time frame:

- \$50/child and \$100/family that registers before February 4, 2022
- \$200/child and \$400/family that registers after February 4, 2022

Service Hours/Fee

All families must volunteer a minimum of 30 hours at parish or school events including classroom & lunch room duties **OR** pay a \$450.00 service fee. Service hours are calculated from July 1st to June 30th. If your total volunteer hours fall short of the required 30 hours, the service fee will be adjusted accordingly.

Fund Raising Events

All families are required to take an active and supportive role in the fund-raising events sponsored by the school.

Other

All checks are made **payable to: St. Francis de Sales Catholic School.** All fees must be current within each trimester. A family who is having unexpected financial difficulties needs to inform the principal immediately and contact the Parish Business Office to discuss other payment arrangements. **There will be a \$35.00 fee for any returned checks.**

PLEASE READ CAREFULLY.

Once a student is registered in our school, you have entered into an agreement and commitment to pay tuition for the entire year. The size of the staff, amount of materials and books, and yearly school budget are based upon this commitment which was made at the time of registration/re-enrollment. Tuition paid is non-refundable, and paying tuition for the entire year is the obligation of the family.

An account is considered delinquent if not paid within 10 business days of the due date. A late payment fee of 1.5% per month, or fraction of a month, will be charged on a delinquent account. Whenever a tuition or fee account becomes past due for a period of 60 days from its due date then, unless the School shall obtain adequate security acceptable to the School for such account within that 60 day period, the student will be withheld from classes until the delinquency is cured. If the delinquency is not cured within an additional 30 day period, the student will be dismissed. In all event the first tuition installment payment must be paid on or before the first day of school or the student's place will not be reserved. The student will not be enrolled in classes. Any adjustments to this policy must be authorized by the Principal and the Business Manager.

Transcripts will be held for students until all unpaid tuition and fees are received.

The School is entitled to be reimbursed for any attorney's fees and costs incurred in the collection of any unpaid balance.

Registration packets for the 2022-2023 school year will not be given to any families who have not met their financial obligation for the current school year in Tuition, After Care or Lunch Accounts.

I agree to make tuition payments for the 2022-2023 school year according to the plan which I checked. I also agree to pay the other financial obligations according to this contract. This document, when signed, is a binding contract under Maryland law.

Print name of parent or legal guardian
DATE

Print name of parent or legal guardian
DATE

Signature of parent or legal guardian
DATE

Signature of parent or legal guardian
DATE

OFFICE COPY